

SWIM LESSON AGREEMENT

Thank you for choosing Ft. Sanders Health & Fitness Center for your swim lessons! All our swim instructors are required to maintain a current Water Safety Instructor certification through the American Red Cross. Please read the information below, sign and return to your swim instructor.

1. Each swim lesson is based on a mutual time and lesson length agreed upon by the swim instructor and the client (i.e. Half-hour, Hour, Private, Semi-Private)
2. No Show Policy: Any client who does not show for a lesson will be charged for the appointment.
3. Late policy: Any client who is late for a lesson, will only be taught for the remainder of the agreed upon lesson time frame. After 15 minutes, the swim instructor is not required to fulfill the lesson. It will be considered a "no show" and the client will be charged for the lesson. Any swim instructor who is late for a lesson should add on the missed amount of time to the end of the lesson. If this is not possible and the swim instructor is over 15 minutes late, there will be no charge for the lesson.
4. Cancellation Policy: As a professional courtesy there will be no charge on lessons cancelled with a 24 hour notice. Any cancellation less than 24 hours will be considered a "no show" and the client will be charged for the lesson. Prepaid lessons will remain on your account to be used for a later lesson.
5. PAYMENT IS REQUIRED BEFORE SWIM LESSON CAN BE SCHEDULED WITH THE INSTRUCTOR.

All payments are made at the Front Desk. You may choose how you would like to make payments: cash, check, credit card or credit card on file. You may purchase any number of lessons. Since scheduling cannot occur until payment is made, for your convenience you may choose to purchase (10) lesson packages at a discounted rate. 30, 45 and 60 minute 10-packs are available at the front desk.

You may pay directly at the front desk or we will bill your credit card on file for the desired number of lessons. **Both these transactions must be done at the front desk prior to scheduling lessons.**

Direct Payment: Tell the front desk you want to pay for swim lessons. You will pay under your "Account Holder's" name (This could be you or another member on your family or couple membership.) Lessons can be charged (MC, Visa or Amex), paid by check or cash. All checks must be made payable to: Fort Sanders Health and Fitness Center.

Stored Credit Card: Lessons can be billed to your credit card on file. If you choose this option, come to the front desk and tell them how many lessons you wish to purchase. **Please wait while the transaction is being processed and sign your receipt.**

6. Any unused, pre-paid lessons will expire 6 months from purchase date.
7. The instructor will contact you to schedule after payment has been made.

By signing below I agree to the conditions and terms pertaining to the swim lesson program and pre-payment policy. I have received a copy and understand the terms of this contract.

(Please Print) Client Name: _____

Client Signature: _____ Date: _____

Swim instructor Signature: _____ Date: _____